

Notice of Meeting

Buckinghamshire Council and Surrey County Council Joint Trading Standards Service Committee

**Date & time**

Wednesday,
10 April 2024 at
10.30 am

Place

Woodhatch, 11
Cockshot Hill,
REIGATE RH2 8EF

Contact

Angela Guest
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If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please email angela.guest@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Angela Guest on angela.guest@surreycc.gov.uk.

Members of the Committee

Mark Winn (Co-Chairman) and Kevin Deanus (Co-Chairman)

Advisory Members:

Scott Lewis and Carl Jackson

AGENDA

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence and substitutions.

2 MINUTES OF THE PREVIOUS MEETING - 9 NOVEMBER 2023

(Pages 5
- 8)

To agree the minutes of the previous meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 PROCEDURAL ITEMS

a Members' Questions

The deadline for Member's questions is 12pm four working days before the meeting (4 April 2024).

b Public Questions

The deadline for public questions is seven days before the meeting (3 April 2024).

c Petitions

The deadline for petitions was 14 days before the meeting.

5 ACTION TRACKER AND FORWARD PLAN

(Pages 9
- 14)

To review the Action Tracker and Forward Plan.

- 6 JOINT SERVICE BUDGET** (Pages 15 - 22)
 The Committee is asked to note the forecast outturn for the joint service budget for 2023/24 and agree the budget for 2024/25.
- 7 TRADING STANDARDS VAPES ENFORCEMENT UPDATE** (Pages 23 - 34)
 The Trading Standards Joint Committee is asked to note the latest policy approaches and considers any local approach it wishes the Service to take.
- 8 2023/24 PERFORMANCE TO MID MARCH** (Pages 35 - 48)
 The Buckinghamshire Council and Surrey County Council Trading Standards Service Joint Committee is asked to note the summary of performance of the service from April 2023 to mid-March 2024.
- 9 TRADING STANDARDS TOBACCO WORK** (Pages 49 - 56)
 This report considers the Service's work in relation to tobacco and associated products and is not restricted to the potential sale to children and young people.
- 10 DATE OF THE NEXT MEETING**
 The next meeting of the Buckinghamshire County Council and Surrey County Council Joint Trading Standards Service Committee will be held on 19 September 2024.

Leigh Whitehouse
Interim Chief Executive
 Published: Tuesday, 2 April 2024

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Thank you for your co-operation

